



UNITED STATES DEPARTMENT OF COMMERCE
Bureau of the Census
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MASTER FILE

DSSD CENSUS 2000 PROCEDURES AND OPERATIONS MEMORANDUM #CC - 1

MEMORANDUM FOR Michael J. Longini
Chief, Decennial Systems and Contracts Management Office

Attention: Dennis Stoudt
Assistant Division Chief for Processing Systems
Decennial Systems and Contacts Management Office

From: Howard Hogan *Howard Hogan*
Chief, Decennial Statistical Studies Division

Subject: Change in Undeliverable-as-Addressed procedures for
Census 2000

The Census 2000 Dress Rehearsal included an undeliverable-as-addressed (UAA) vacant sample as part of nonresponse followup (NRFU) in the Sacramento site. The UAA vacant sampling universe consisted of all addresses in these areas that were designated as UAA vacant by the U.S. Postal Service and that did not self-respond via another response opportunity.

To determine the UAA vacant sampling universe, a UAA status needed to be set. The possible UAA status values included: Not a UAA, UAA Vacant, and UAA Other. Census forms identified as UAA were sent to the National Processing Center (NPC) for check-in. In addition, the UAA status was captured based on the explanation given by the U.S. Postal Service.

In Census 2000 the coverage improvement followup (CIFU) is the only operation needing UAA information. CIFU does not need to differentiate between "UAA Vacant" and "UAA Other" forms. Therefore, the UAA status variable only needs two values: Not UAA and UAA. Whatever procedures were used at NPC in the Dress Rehearsal to capture the type of UAA are no longer needed for Census 2000.

At the same time, a sample of UAA forms will need to be selected for evaluation purposes. The detailed reasons why these forms were UAAs will need to be calculated. Decennial Systems and Contracts Management Office support of processing these forms will be needed and detailed specifications for sampling and capturing this information will follow as the evaluation requirements become better defined. Please contact Debbie Griffin at (301) 457-4260 if you have any questions.

cc: DSSD Census 2000 Procedures and Operations Memorandum Series Distribution List